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DAVE LINGREN, EXECUTIVE DIRECTOR

IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

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March 21, 2013

Doug Greene
Southwestern Community College
1501 W. Townline St.
Creston, IA 50801

Dear Doug Greene,

The Iowa Telecommunications and Technology Commission (ITTC) approved Region 14's Regional Telecommunications Council (RTC) "Tracking Evaluation: July 2012 – December 2012" for expenditure of the second half of the FY 2013 educational support funds. To request release of the \$29,483.50, the RTC fiscal agent should send an invoice to Tammy Ranfeld, Iowa Communications Network, 400 East 14th Street, Des Moines, IA 50319. Along with the invoice, please also supply the attached budget approval page from the Commission. It will take approximately two weeks after we receive your invoice before a check can be issued.

Please remember that the RTC annual follow-up report is due to the Iowa Communications Network by July 30, 2013. The Commission plans to review the annual follow-up report prior to releasing RTC funding for the following fiscal year.

If you have any questions concerning these funds, please feel free to contact call Lori Larsen at 515-725-4713.

Sincerely,



Dave Lingren
Iowa Communications Network
Executive Director

cc: Tom Lesan

FY 2013 RTC ANNUAL PLAN

July 1, 2012 – June 30, 2013

REGION: 14

FY2013 ICN REGIONAL SUPPORT SERVICES BUDGET Region 14

- Fiscal Agent: Doug Greene
- Organization: Southwestern Community College

	Total Expenses	% of Requested Budget
A. Technical Assistance for Network Classrooms (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	Dennis LeMasters, Green Hills AEA, Regional technician .5 \$6,065.00 salary 1,000.00 FICA 600.00 travel \$7,665.00	13%
B. Planning and Troubleshooting for Local Area Networks (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	Dennis LeMasters, Green Hills AEA, Regional technician .5 \$6,065.00 salary 1,000.00 FICA 600.00 travel \$7,665.00	13%
C. Scheduling of Video Sites (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	Doug Greene, SWCC, Regional scheduler 1.0 FTE \$33,137.00 salary 10,500.00 benefits \$43,637.00	74%
D. Regional Coordination	No RTC funds may be expended in this area.	
E. Other Related Support Activities (Optional) (Provide dollar amount and short description of RTC fund expenditures) (Include FTE information if applicable.)	0	0
F. Equipment (Optional) (Provide dollar amount and short description of RTC fund expenditures)	0	0

	Iowa Telecommunications and Technology Commission First Half Allocation Approved (10/17/12) - \$29,483.50 Second Half Allocation - (3/27/13) - \$29,483.50	100%
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Did the budget receive unanimous approval by a quorum of RTC members (6 of 9)?

All responses are based on having the RTC fully appointed. Six members of the RTC must approve the plan.

☒ Yes

☐ No (If no is checked, a brief explanation in the comments box must be provided.)

COMMENTS: 74% of the budget is allocated to scheduling since daily engagement is required. The two centers at Red Oak and Osceola rely heavily on the ICN. The scheduler's office is available for training, troubleshooting, and scheduling as well as communicating the schedule to the college and community. Historically, the RTC, SWCC, and the AEA have all agreed on this allocation because of the amount of work involved with scheduling and resolving conflicts with ICN sessions.